

SCOPE AND GENERAL REQUIREMENTS

EVENT # 9.10.2024

1. SCOPE:
 - 1.2 Scope of Work: The work involves on-site demolition of derelict manufactured homes. All removal cost will be borne by the County.
2. General Requirements and Information:
 - 2.1. Work Site: Bidder shall quote on the following: Removal of manufactured homes from the following eleven (11) sites. **Indicate cost for each location, all locations may not be processed. One (1) contract will be awarded for the entire event.** Locations, and pictures are attached. Bids must be submitted to the Procurement Division no later than **Wednesday, October 16th, 2024, 2:00pm. Email to nina.alexander@buncombecounty.org.**
 - 2.2. Owner's Representative: Bob Haynes at the Buncombe County Permits & Inspections Department, telephone (828)250-5388.
 - 2.3. Contractor shall contact Mr. Haynes at the above number, at least 24 hours before beginning demolition & removal of mobile home.
 - 2.4. Permits and Pollution Controls: Contractor will be responsible for cost of permits and obtaining permits from WNC Air Quality before demolition of mobile homes begins. The cost of the permits may vary per project. Contact WNC Air Quality to obtain requirements and permits at (828)250-6777. The bid response shall include the cost of the permits. Contractor shall submit proof of the air quality permit with invoice for each of the homes. Contractor must meet all governing regulations pertaining to air quality and environmental protection.
 - 2.5. Contractor shall meet all requirements of the Buncombe County Minority Business Plan. Failure to comply with these requirements may result in the rejection of the proposal as non-compliance with bid requirements. The appropriate enclosed forms concerning minority participation should be filled out and submitted according to the instructions outlined at the top of forms. If you have questions, please contact the Procurement Division at (828)250-4154.
 - 2.6. Bidder shall complete enclosed forms on the Checklist.
 - 2.7. All work shall be completed within 20 weeks (140 days) of the purchase order issue date.

3. Specific Requirements:

- 3.1. Homeowners disconnect electrical service to each manufactured home to be removed. If the Contractor suspects unsafe conditions, they may contact the owner's representative.
- 3.2. Septic System: The septic and well lines will need to be capped by the contractor. For details contact Environmental Health at 828-250-5016.
- 3.3. No additional grading or seeding needs to take place after the demolition.
- 3.4. Contractor shall furnish all labor and equipment to complete the project.
- 3.5. Contractor shall remove hazardous wastes and turn over to Buncombe County for disposal. All florescent light fixtures including bulbs and ballasts and all heating system thermostats shall be removed as part of this item. Any unidentifiable chemicals or similar substances shall be removed and surrendered to Buncombe County.
- 3.6. Contractor shall demolish mobile home on-site using means and methods determined by the contractor. Complete demolition of the home includes, but is not limited to the removal of attached structures such as decks or additions, and all contents within the mobile home.
- 3.7. Contractor shall follow the below requirements for metals, concrete, and wood. Failure will result in double tipping fee at Buncombe County Landfill
 1. All metals must be recycled, at a minimum of all metal siding, steel structural frame, and rims from tires if applicable
 2. Clean wood must be separated and diverted as the Buncombe County landfill or approved recycling agency
 3. Clean brick, rock, asphalt, concrete, concrete block, (with or without steel) 12" or smaller must be separated from other materials and diverted at the Buncombe County landfill or approved recycling agency
 4. Cardboard must be separated and recycled at the Buncombe County landfill or approved recycling agency
 5. White goods must be disposed of at the Buncombe County landfill
 6. Hazardous material must be disposed of properly in accordance with the regulations of the Buncombe County Solid Waste Department
 7. Tires must be removed from the rims and disposed of at the Buncombe County landfill
- 3.8. Contractor shall pay all landfill tipping fees or similar fees for waste disposal.
- 3.9. Contractor shall submit copy of digital photos taken of the site during demolition and after demolition and removal. One photo, taken during demolition, should show the home partially demolished, with enough background shown in the photo to identify the site. The photos are to be submitted with invoice for validation that the project has been completed in accordance with all requirements and terms and conditions of this bid.
- 3.10. Contractor shall maintain liability insurance as stated in General Conditions of Contract or purchase order.

- 3.11. Contractor shall give notice to owner's representatives at the phone number in 2.2 above by 4:00 p.m. the day prior to beginning work. Contractor shall also contact owners by 4:00 p.m. the day prior to beginning work using phone numbers provided in bid attachment.
- 3.12. Contractor shall maintain clear and timely communications with owner's representative in regards to work schedule and progress reports.
- 3.13. Awarded contractor shall contact owner's representative to set up onsite meeting with landowner before any work is to begin.
- 3.14. The County will not be held liable for any cancellation fees associated with manufactured homes included in the bid. The Contractor will be paid only for the removal of manufactured homes completed in the manner specified above.

BUNCOMBE
COUNTY
ABANDONED
MANUFACTURED HOME
ON-SITE DEMOLITION
PROJECT

*Please note that all debris
resulting
from the demolition of
the homes must be
removed from the site
and properly disposed of
or recycled in
accordance with section
3.7*

BUNCOMBE COUNTY ABANDONED MANUFACTURED HOME ON-SITE DEMOLITION PROJECT

Gerald Moody

417 Wilson Avenue

Swannanoa, NC

28778

PIN #: 9699-35-1561

PH #: (864) 529-7829



Moody Manufactured Home



**BUNCOMBE
COUNTY
ABANDONED
MANUFACTURED HOME
ON-SITE DEMOLITION
PROJECT**

Katherine Goforth
20 Gatewood Rd
Asheville, NC 28806
PIN #: 9639-01-8565
PH #: (828) 620-9739

24 Gatewood IS STAYING
ONLY REMOVE 20

20 Gatewood Rd Goforth Property



Goforth Manufactured Home



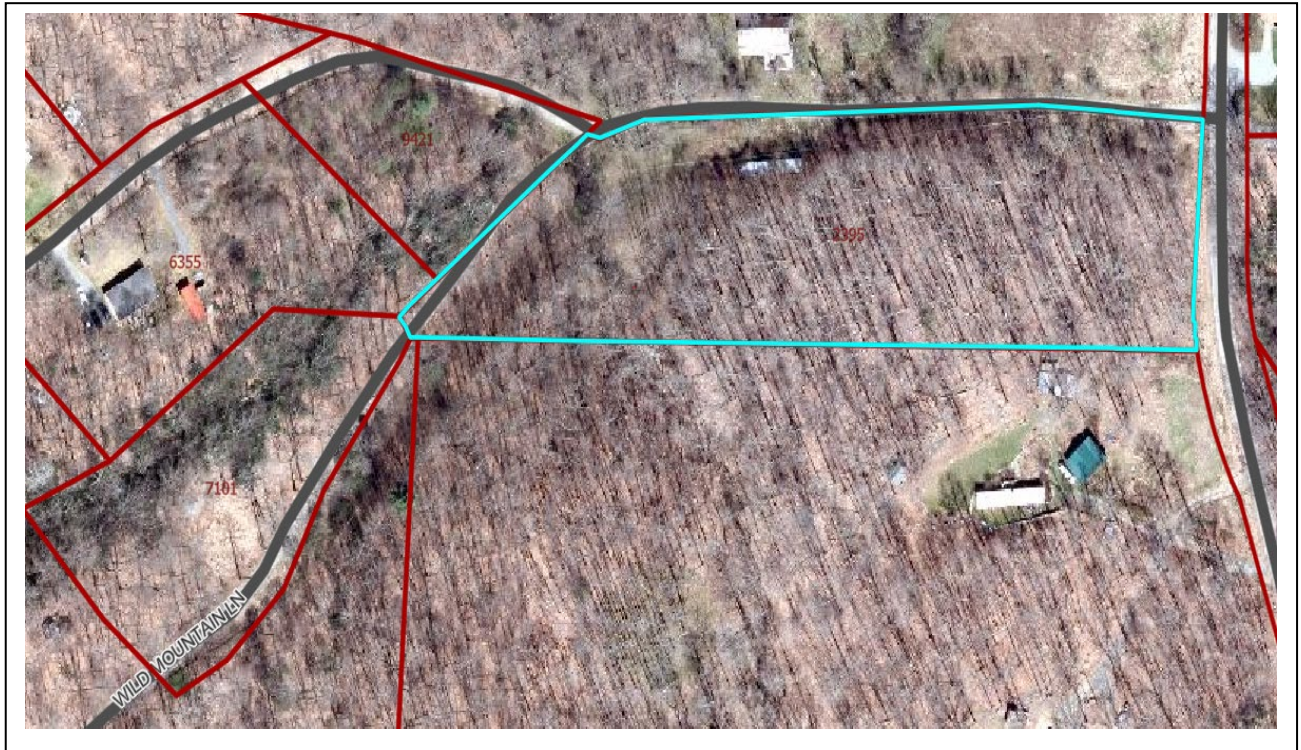
BUNCOMBE COUNTY ABANDONED MANUFACTURED HOME ON- SITE DEMOLITION PROJECT

Hunter Sharp

20 Wild Mountain Lane
Barnardsville, NC 28709

PIN #: 9784-02-2395

PH #: (252) 916-6412



20 Wild Mountain Lane
Sharp Property



BUNCOMBE COUNTY ABANDONED MANUFACTURED HOME ON- SITE DEMOLITION PROJECT

Virgil Meadows

236 Curtis Creek Rd

Candler, NC 28715

PIN #: 8686-30-5682

PH #: (828) 216-1640

236 Curtis Creek
Meadows Property



Manufactured Home

adjacent to 236 Curtis Creek



BUNCOMBE COUNTY

ABANDONED MANUFACTURED HOME ON- SITE DEMOLITION PROJECT

Tim Howard

24 Sagebrush Circle

Asheville, NC 28803

PIN #: 9665-05-3693

PH #: (828)778-9700



24 Sagebrush Circle
Howard Property



BUNCOMBE COUNTY
ABANDONED

MANUFACTURED HOME ON-SITE DEMOLITION PROJECT

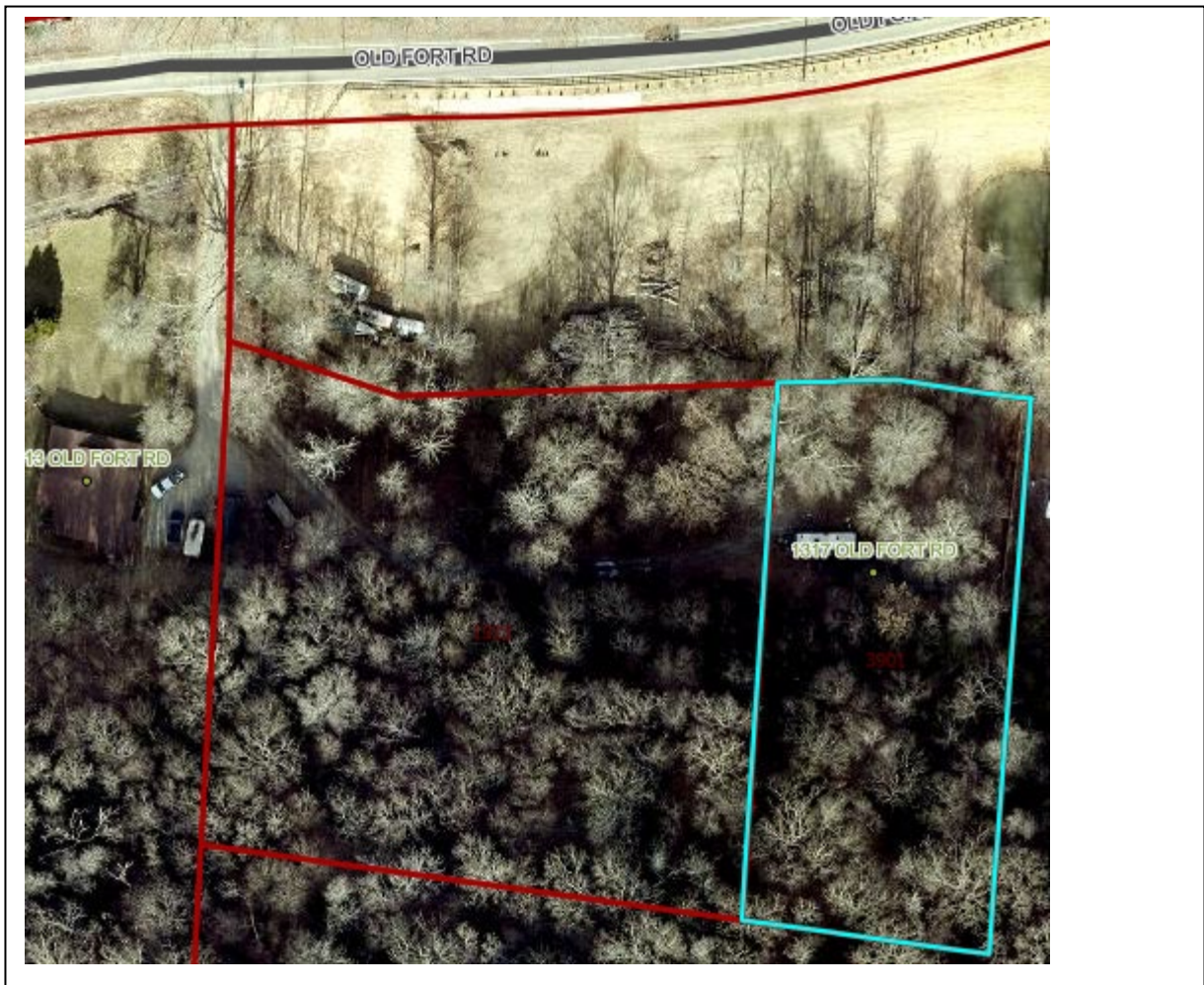
Brenda McCullough

1317 Old Fort Rd

Fairview, NC 28730

PIN #: 0606-69-3901

PH #: (828) 458-6157



1317 Old Fort Rd

McCullough Property



**BUNCOMBE COUNTY
ABANDONED
MANUFACTURED HOME ON-**

SITE DEMOLITION PROJECT

Hannah Myers

21 Bittersweet Trail

Leicester, NC 28748

PIN #: 8699-67-4852

PH #: (413) 687-4123



21 Bittersweet Trail

Myers Property



**BUNCOMBE COUNTY
ABANDONED**

MANUFACTURED HOME ON-SITE DEMOLITION PROJECT

Juan & Judy Ramirez

15 South Lane

Asheville, NC 28804

PIN #: 9730-70-7286

PH #: (828) 778-6246



15 South Lane
Ramirez Property



**BUNCOMBE COUNTY
ABANDONED
MANUFACTURED HOME ON-**

SITE DEMOLITION PROJECT

Larry Mitchell

920 Old Marshall Highway

Asheville, NC 28804

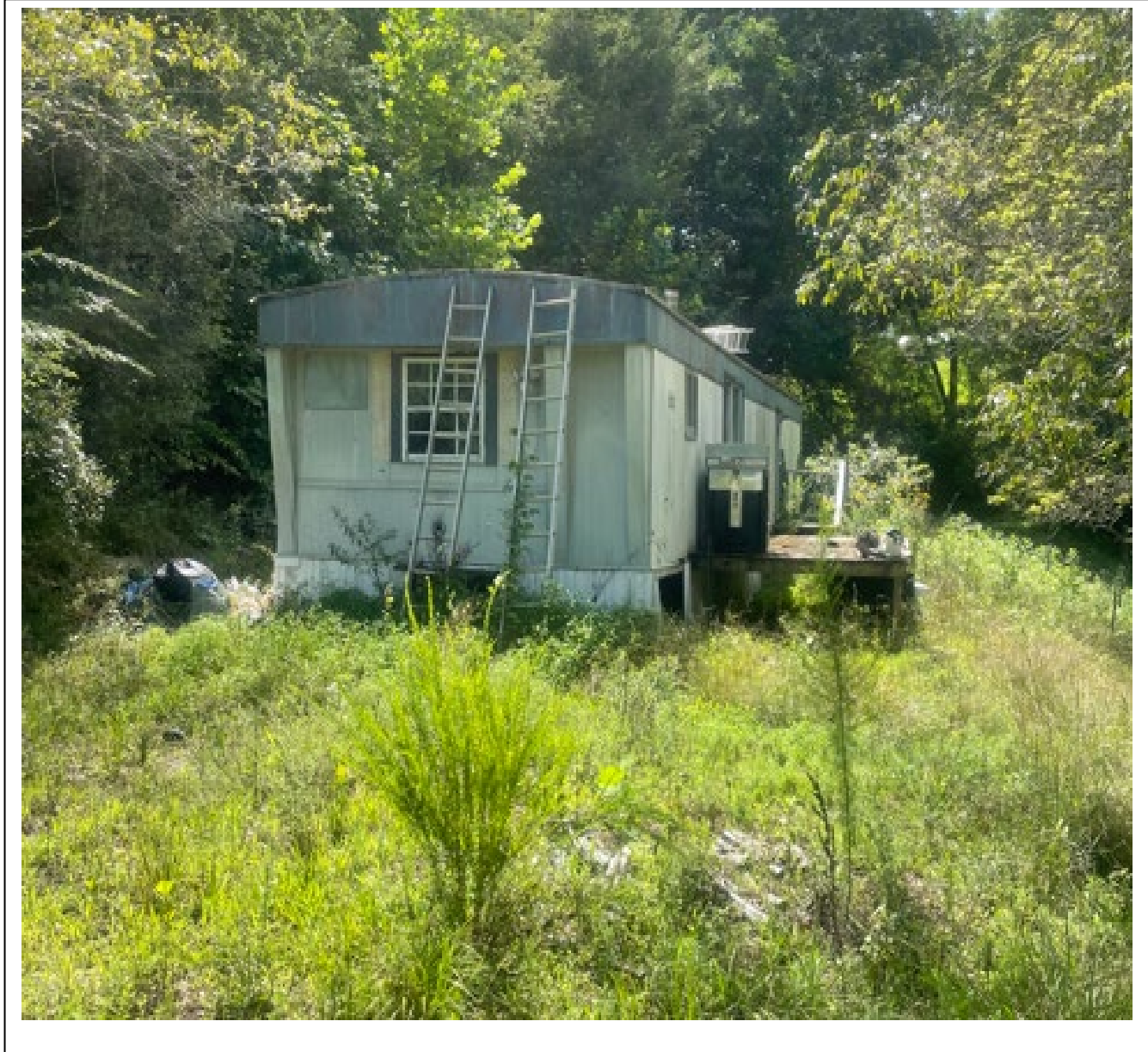
PIN #: 9721-88-4222

PH #: (828) 231-1684



920 Old Marshall Highway

Mitchell Property



BUNCOMBE COUNTY ABANDONED MANUFACTURED HOME ON- SITE DEMOLITION PROJECT

Jason Ruff

548 Shumont Rd

Black Mt, NC 28711

PIN #: 0634-03-4014

PH #: (828) 748-9324



548 Shumont Rd
Ruff Property



BUNCOMBE COUNTY ABANDONED MANUFACTURED HOME ON- SITE DEMOLITION PROJECT

Marie Crowder

2100 Brevard Rd

Arden, NC 28704

PIN #: 9633-56-9557

PH #: (828) 684-1175



Manufactured Home
Adjacent to 2100 Brevard Rd





Buncombe County, North Carolina

Date _____

REQUEST FOR PROPOSAL
EVENT #9.7.2023
MANUFACTURED HOME REMOVAL
CHECKLIST OF REQUIRED ITEMS
(Please fill out & submit with bid response)

Company _____

Signature _____

#	ITEM	INCLUDED?
1	This checklist is signed and included in the uploaded bid	
2	MB Forms	
3	Non-Collusion Statement	
4	Commercial References	
5	Bid & Signature Page	
6		
7		
8		
9		
10		
11		

MINORITY BUSINESS PLAN MINIMUM COMPLIANCE REQUIREMENTS

The **annual verifiable goals** for Buncombe County for minority business participation in construction projects (other provisions apply depending on project type & funding), procurement projects, professional and other service projects are as follows:

CONSTRUCTION: 12% Overall for all minorities
PROCUREMENT: 10% Overall for all minorities
PROFESSIONAL: 10% Overall for all minorities
OTHER SERVICES: 10% Overall for all minorities

Buncombe County does not certify minority businesses. Any business desiring to be recognized by Buncombe County as a certified minority business must have proof of certification from either the North Carolina Office for Historically Underutilized Businesses, NC DOT, or The Small Business Administration

WHAT MUST BE DONE TO SUBMIT A RESPONSIBLE BID

Find the ONE instance that applies to you.

- YOU ARE SUBCONTRACTING USING MINORITY BUSINESSES: Complete MB Form 1
- YOU ARE NOT SUBCONTRACTING ANY WORK: Complete MB Form 2

MB Form 1 (MB Utilization Commitment) – This form states the amount of minority business participation on the named project. The bidder must turn this form in at the time of the bid if the firm will be subcontracting whether or not minority and woman owned firms are used.

MB Form 2 (Letter Of Intent To Perform Work Without Subcontracting) – This form provides that the Bidder does not customarily subcontract work on this type of project. **This form must be turned in with the bid.**

A listing of certified minority businesses can be obtained at www.doa.state.nc.us/hub

SUBCONTRACTING PAYMENT REQUIREMENTS:

The Contractor must provide to Buncombe County via the Purchasing Division an itemized statement of payments made to each MB subcontractor with each request for payment and before final payment. The form is MB Form 5, which is the documentation of contract payments by general contractors to minority and women firms. If you have questions, please Contact us at (828) 250-4130.

MB FORM 1
MB UTILIZATION COMMITMENT

(Must be submitted with bid if subcontracting)

We, _____, do certify

that on the _____
(Project Name)

_____ (Project Number) _____ (Dollar Amount of Bid)

we will expend a minimum of _____% of the total dollar amount of the contract with certified minority business (MB) enterprises. MBs will be employed as vendors, suppliers or providers of professional services. Such work will be subcontracted to the following firms listed below. If the Bidder intends to subcontract, this form must be completed and submitted with the bid regardless of the amount or lack of participation attained.

Indicate Name and Phone Number of Firm	MB Category	Description of Work	Dollar Value

The undersigned will enter into a formal agreement with Minority Firms for work listed in this schedule conditional upon execution of a contract. Failure to fulfill this commitment may constitute a breach of the contract.

The undersigned hereby certifies that s/he has read the terms of this commitment and is authorized to bind the Bidder to the commitment herein set forth.

Date: _____ Name of Bidder/Company _____

By: _____

Title: _____

MB FORM 2
STATEMENT OF INTENT TO PERFORM WORK WITHOUT
SUBCONTRACTING

(No Other MB Forms Need to Accompany this form and it is due @ bid opening)

We, _____, hereby certify that it is our intent to

perform ***100% of the work required*** for the

_____ contract.

(Name of project)

In making this certification, the Bidder states that the Bidder does not customarily subcontract elements of this type project, and normally performs and has the capability to perform and will perform all elements of the work on this project with his/her own work forces; and

The bidder agrees to provide any additional information or documentation requested by the owner in support of the above statement.

The undersigned hereby certifies that s/he has read this certification and is authorized to bind the Bidder to the commitments herein contained.

Date: _____:

Name of Bidder/Company: _____

Signature: _____

Title : _____

NON-COLLUSION STATEMENT

(Please fill out & submit with bid response)

THE UNDERSIGNED AFFIRMS THAT THE PROPOSAL MADE HERE-IN IS MADE WITHOUT ANY CONNECTIONS WITH ANY OTHER PERSON OR PERSONS, MAKING ANY OTHER PROPOSAL FOR THE ABOVE ITEM(S). THAT IT IS IN ALL RESPECTS FAIR AND WITHOUT COLLUSION OR FRAUD.

THAT _____ (FIRM NAME) IS NOT CONNECTED IN ANY OFFICIAL CAPACITY WITH BUNCOMBE COUNTY, AND THAT NO PERSON OR PERSONS ACTING IN SUCH CAPACITY ARE DIRECTLY OR INDIRECTLY INTERESTED HEREIN OR IN ANY OF THE PROFIT ARISING OR ANTICIPATED FROM THIS TRANSACTION.

IN MAKING THIS PROPOSAL, IT IS UNDERSTOOD AND AGREED THAT THE CONDITIONS SET FORTH IN THE ADVERTISEMENT FOR BIDS, INSTRUCTIONS TO BIDDERS, TERMS AND CONDITIONS AND SPECIFICATIONS TOGETHER WITH THE PROPOSAL SHALL FORM A PART OF AND BE CONSTRUED WITH THE CONTRACT MADE UNDER THE SAME.

THE ACCEPTANCE OF THIS PROPOSAL BY BUNCOMBE COUNTY, AS EVIDENCED BY THE ISSUANCE OF A BUNCOMBE COUNTY PURCHASE ORDER, WILL BE HELD TO BE A MUTUAL AGREEMENT AS TO EACH AND EVERY CLAUSE OF THIS PROPOSAL AND TO CONSTITUTE A CONTRACT BETWEEN THE PARTIES HERETO.

FIRM NAME: _____

ADDRESS: _____

BY: _____

TITLE: _____

BUNCOMBE COUNTY PURCHASING
COMMERCIAL REFERENCES - THREE (3)

(Please fill out & submit with bid response)

Bid Event # _____

VENDOR'S NAME & ADDRESS

NAME OF FIRM:
ADDRESS OF FIRM: _____
CONTACT PERSON:
TELEPHONE NUMBER:
FAX NUMBER:
NAME OF FIRM:
ADDRESS OF FIRM: _____
CONTACT PERSON:
TELEPHONE NUMBER:
FAX NUMBER:
NAME OF FIRM:
ADDRESS OF FIRM: _____
CONTACT PERSON:
TELEPHONE NUMBER:
FAX NUMBER:

Bid & Signature Page
(Please sign and return document)

Bid Event #: 9.9.2024

Type of Procurement: Service	PROJECT NAME: MH Removal and Demolition
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Description: **Manufactured Home Removal and Demolition**

I have read and am in agreement with the terms and conditions and all the specification pages and/or attachments with terms and conditions relative to this bid event hereby incorporated into and made a part of bid event number 9.9.2024:

Bid Amount per site:

Site Location	Bid Amount
417 Wilson Ave	_____
20 Gatewood Rd	_____
20 Wild Mnt Lane	_____
236 Curtis Creek Rd	_____
24 Sagebrush Cir	_____
1317 Old Fort Rd	_____
21 Bittersweet Trl	_____
15 South Lane	_____
920 Old Marshall Hwy	_____
548 Shumont Rd	_____
2100 Brevard Rd	_____
 Total Bid:	 _____

Agreed and Accepted for bid event 9.9.2024

Name: _____

Address: _____

Phone: _____

Authorized Representative Supplier
Signature: _____

Title: _____

By Signing this document, I hereby certify that I am in agreement with all relative bid documents, terms and conditions, bid attachments, and pricing submitted with this bid event.

